

POLICE FORCE.
COMMISSIONER'S OFFICE.

P. O. BOX NO. 100

Shanghai

S. B. REGISTRY
No. S. B. D. 8/5
Date 13-3-42

March 13, 1942.

P. A. to D. C. (Cv. & Sp. Branches).

Please instruct the following to call at
A. C. (Chinese) Office any time during office hours
to receive Certificate for Long Service Medal:

L.S.M. Certificate:

C.D.S. 159.

Hank Chih-hung
Assistant Commissioner (Chinese)



D. 8/5

Mr. Luo

I enclose I send the medicine
certificate to you for
pharm. please

THE MEDICAL OFFICE
16-13-41

15-12-41

市梓

茲有高坦君近染傷寒現已痊愈日内
即可照常辦公特此証明

FILE

張益君醫士啟



乙亥秋月集漢禮謁碑字

蓋君仁先國手用牋趙林礪白



17/1

診所老北門內吳家街
口南首第壹百零七號

df a. Lee that I
Subp. with the appear

Louisa

STATION.

DAILY REPORT OF DEFAULTERS to 8 a.m. **November 1st,** 19**41.**

| No. | Rank | Nature of Report | By Whom Reported | Punishment Awarded |
|-----|--------|--|------------------|--------------------|
| 185 | C.D.S. | <u>Neglect of duty. Cont. to</u> | | |
| 199 | C.D.S. | <u>Art. 3, Section 4a of P.M. and Regulations.</u> | | |

For that they at about 10.45 a.m. on 20-10-41, whilst on duty in the Foo-cow Road Rice Market did fail to attempt to effect the arrest of male Chinese who were involved in an incident in this market, which incident took place in view of both detectives.

These 1/2 S.B.

Please awards for insurance for defaulters - very these at 2.30pm on 2/11/41, they may

Reduced as means to effect future increments.

make statements in as for their defence & forward through you.

Col. 199, case dismissed.

To
Divisional Officer,
i/c " " Division.

Recd
3/11/41
DIVISIONAL OFFICE
"A" Division

John L. H.
Divisional Officer,
i/c " " Division.
1/11/41

MEMO.
SHANGHAI MUNICIPAL POLICE.
OFFICE OF DEPUTY COMMISSIONER,
(CRIME AND SPECIAL BRANCHES).

DATE

ac (S.B.)

Sorry, but I
have no room
for him in Crime
Branch.



P. A. to D. C. (S. B.)

Informed
12
J.

SHANGHAI MUNICIPAL POLICE

REPORT

SHANGHAI MUNICIPAL POLICE
S. 1. 1
B. D. 8/5
18 14

S. 1, Special Branch *Shanghai* File No. Date August 11, 1941

SUBJECT: Application of D.S.I. Ma Hsin Chen for transfer from Special Branch to Crime Branch.

With reference to the attached application of D.S.I. Ma Hsin Chen for transfer from the Special Branch to the Crime Branch, he states that in view of the fact that he is unable to write reports in English he cannot assist D.I. Kae and D.S.I. Loh in executive work as he would like to do and therefore he considers his particular abilities would be given more scope in station work.

Following the recent transfer to the Uniform Branch of three experienced clerks who had been assisting in executive work, this office has been experiencing considerable difficulties and is in urgent need of an efficient executive officer.

It is therefore respectfully suggested that an intelligent and capable English speaking Chinese Sub-Inspector be transferred to the staff of S. 1 to understudy D.I. Kae and D.S.I. Loh, in place of D.S.I. Ma Hsin Chen.

A very suitable man would be either Sub-Inspector Li Shu Pa, at present attached to Gordon Road Station, or Sub-Inspector Wu Shih Chuan attached to Pootoo Road Station.

D.B. (crs)

I agree



W. E. Wilson
D. S. I.

A.C. (Special Branch)

Divisional Officer,
"B" Division.

June 26th, 1941.

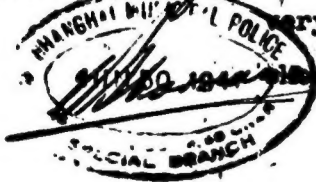
D.C. (Chinese)

Request For The Transfer of a Chinese
Sub-Inspector from "B" Division to the Special
Branch

With the transfer of so many Clerks as proba-
tionary Sub-Inspectors we in the Divisions are under-
going the same hardships as the Special Branch and will
just have to carry on the best we can until the new men
become efficient.

Regarding the suggestion of Chief Inspector
Tabrum that one Sub-Inspector supervise the rice
shops in Pootoo Road and Gordon Road districts I do
not agree. In "B" Division there are four Sub-
Inspectors and four Chinese detectives engaged upon
rice shop supervision, which is to a certain extent
Special Branch work. Where Sub-Inspectors are not
fully engaged upon such work they perform a certain
of ordinary duty, especially supervision, which is
very essential at the present time with the acute
shortage of members of Foreign Section I.

R.H.
File. It
appears that
everyone is in
the same fix.



cc (Comic)

Hermist
for
26/6
one

H. G. Smith
Divisional Officer,
"B" Division.

FILED

26/6/41

RECORDED BY
20/6/41

MEMO.

SHANGHAI MUNICIPAL POLICE

OFFICE OF DEPUTY COMMISSIONER
(CRIME BRANCH)

Date

DC Chin's

I think we had
better have opinion of
DOB on suggestion
in final para



o.s.b.

See your file

Thly.

16/6

[Handwritten signature]
o.s.b.

SHANGHAI MUNICIPAL POLICE
June 15, 1941. REGISTRY
875
30 6 24

D.C. (Crime & Special Branches).

Sir,

With reference to the attached suggestion of the D.C. (Chinese), I have discussed with senior Chinese members of the Special Branch the alternative proposition of replacing the recently appointed clerks of the Special Branch with more experienced clerks from stations. These senior members assure me that no benefit would be derived from the suggested change because, apart from their preference for station work, station clerks are not familiar with the work of the Special Branch and it would take considerable time to train them.

What is really required at the present time to cope with the difficulties now being encountered is an experienced man with knowledge of Police work to assist D. I. Kao and D.S.I. Loh in dealing with labour problems during the time that the newly appointed clerks are undergoing training.

The situation at present is that in the event of the absence from duty of D.I. Kao or D.S.I. Loh due to sickness, leave or any other reason, the working of the Special Branch, Section 1, would be seriously impaired as there is at present no-one on the staff of the Section, since the transfer of those three experienced clerks from S. 1 to the executive branch on June 1, 1941, sufficiently experienced to undertake the duties of D.I. Kao or D.S.I. Loh.

In view of the present acute shortage of supervising staff at stations, the following suggestion is put forward for favour of consideration as an

(2)

alternative solution of the problems:-

One Chinese Sub-Inspector could be employed to supervise Rice Shops in Gordon Road and Pootoo Road Districts instead of one Chinese Sub-Inspector for each District as at present. As there are 50 S.M.C. Rice Dealers in Gordon Road District and 29 in Pootoo Road District, making a total of 79 in the two districts, as against 74 in Sinza District and 77 in West Hongkew District, this would not entail too much work for one man, and the Sub-Inspector thus released could be employed temporarily to a much greater advantage by this office.


P. A. to A.C. (Special Branch)

MEMO.

SHANGHAI MUNICIPAL POLICE.

OFFICE OF DEPUTY COMMISSIONER.
(CRIME AND SPECIAL BRANCHES).

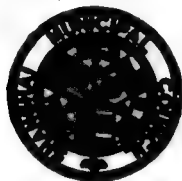
DATE

C.D.I. Laborn

For your views



Ref. No. _____



POLICE FORCE.
COMMISSIONER'S OFFICE.
P. O. BOX NO. 100

Shanghai Municipal Commission

June 12, 1941.

D. C. (Crime & Special Branches).

As far as the ranks of Sub-Inspector, Inspector & Chief Inspector are concerned the Special Branch is up to Establishment. Any additional personnel required to cope with increased work will naturally have to be found mostly from the Uniform Branch but due to the Foreign Branch resignations and retirements the Uniform Branch has felt the shortage in almost all sections of the Force of supervising staff acutely for some time. I have consulted D.O. "B" re suggestions in attached and he says he cannot deplete his Chinese Sub-Inspectors any further without disturbing routine efficiency. With about 50 men under training there is indeed a dearth of Sub-Inspectors. Only yesterday I could not arrange for one to be spared for certain special duties for the Traffic Branch.

As the immediate difficulties now encountered by the Special Branch seem to me to lie in the appointment of the clerks to Probationary Sub-Inspectors, I wonder if I could help by transferring or if Mr. Tabrum has in view any likely clerks with a few years experience in Police work in stations in exchange for the 'Griffins' recently appointed.

Lo Lung-nan
Deputy Commissioner (Chinese).

/LCH

SHANGHAI MUNICIPAL POLICE

REPORT

SHANGHAI MUNICIPAL POLICE
S. H. REGISTRY
No. B. D. 8/5
Date 30 6 41

S.1. Special Branch. ~~11/11~~ File No. Date June 7, 1941.

SUBJECT: Transfer of Chinese Sub-Inspector to Staff of Special Branch, S. 1

Following the recent transfer to the Uniform Branch of three experienced clerks who had been assisting in executive work, this office has been experiencing considerable difficulties and is in urgent need of the assistance of an efficient executive officer. It is therefore respectfully suggested that an intelligent and capable Chinese Sub-Inspector be transferred to the Staff of S. 1 to understudy D. I. Kao and D.S.I. Loh for a period of about six months. The three clerks newly transferred to this section are new employees, slow and without any office or Police experience.

The transfer of such a Sub-Inspector would enable the work to proceed smoothly whilst the new clerks are being trained.

A very suitable man would be Sub-Inspector Wu Sih Chuan, at present attached to Postoo Road Station. This man is approved by both C.D.I. Kih and D.I. Kao, and his capabilities, which are of a high order, are known to the undersigned.

W. E. Wilson
S. S. I.

A.C. (Special Branch)

Approved

Recommend temporary transfer - six months



D.B. (C & S)

Strongly recommended. We have lost five good, well trained clerks (promoted to S.I.) and it is difficult to maintain efficiency.



not known

to me

P.H. 7

DATE

SHANGHAI MUNICIPAL POLICE

REPORT

| | |
|---------------------------|---------|
| SHANGHAI MUNICIPAL POLICE | |
| No. | 875 |
| Date | 20 6 41 |

Special Branch. *Added.* File No. Date June 2, 1941.

SUBJECT: Transfer of Chinese Sub-Inspector to Staff of Special Branch, S. 1.

Following the recent transfer to the Uniform Branch of three experienced clerks who had been assisting in executive work, this office has been experiencing considerable difficulties and is in urgent need of the assistance of an efficient executive officer. It is therefore respectfully suggested that an intelligent and capable Chinese Sub-Inspector be transferred to the Staff of S. 1 to understudy D. I. Kuo and D.S.I. Loh for a period of about six months. The three clerks newly transferred to this section are new employees, slow and without any office or Police experience.

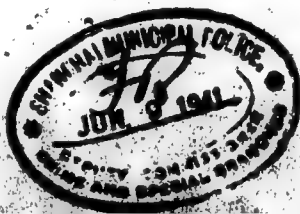
The transfer of such a Sub-Inspector would enable the work to proceed smoothly whilst the new clerks are being trained.

A very suitable man would be Sub-Inspector Li Shu Fa, at present attached to Goding Road Station.

He has had two years previous experience as a clerk in the Special Branch (attached to S. 5) and he is recommended by C.D.I. Kuo and D.I. Kuo.

O.C. C. & S.B.

P. J. Jabum
P. A. to A.C. (Special Branch)

DC Chinese

SHANGHAI MUNICIPAL POLICE
S. B. REGISTRY
January 22, 1941
Date 21 1 41

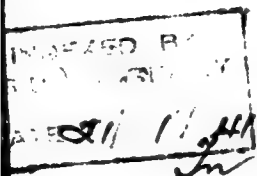
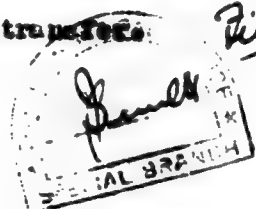
D.C. (Gr. & 3p. Branches)

D.C. (Chinese).

I have forwarded recommendations and recommend the transfer of three second class clerks (Hau Ta Yung, Wong Chia Tsing and Tan Hsueh Hwa) attached to Headquarters, Special Branch, to the executive staff as Chinese Sub-Inspectors.

In the advent of their transfer which I consider should be given every consideration, it is suggested that they remain on the staff of Special Branch-Headquarters for their work is of such a nature that warrants such being carried out by one with the rank of a police officer and not of the clerical staff, for this is essentially police work.

The transfer of these men would increase the staff of sub-inspectors allowed to the Special Branch but it would not be necessary to replace the clerical staff in the advent of their transfer.



January 21, 1941.

D.C. (Cr. & Sp. Branches)

D.C. (Chinese).

There is a vacancy for a detective sergeant in the Special Branch, Headquarters.

I therefore recommend that C.D.C. 30 Chien Zung Dong attached to the Special Branch should be given this vacancy.

This man has proved himself very capable and in every way worthy to carry out efficiently the duties of a C.D.S., in fact he is at present carrying out such duties in the vacant rank.



File

SHANGHAI MUNICIPAL POLICE.

File No.....

S.I. Special Branch *A/444*,
REPORT

Date *January 13 1941.*

Subject *Chinese Executive Staff of Section I.*

Made by *and* Forwarded by *M. I. Crawford.*

In furtherance of report on Staff of Section I dated October 31st 1940, it was suggested that one of the vacancies for Sergeants be left open for competition, while observation would be kept to select the most suitable person. I have now to report that the work of C.D.C. 30 Zien Zung-dang who was considered a likely candidate, has shown that he is a capable man and recommend that he be given the vacant rank.

C. Crawford

Detective Inspector

A.C. (Special Branch)

cfp.

FM. 12
S. 408-1-70

SHANGHAI MUNICIPAL POLICE

S.I. Special Branch.

REPORT

Date October 31, 1940

Subject Chinese Executive Staff of S.I.

Made by and Forwarded by D.I. Crawford.

At the present time S.I. is two Chinese detectives under strength through the death of C.D.S. 156 Zah Pau Ying and C.D.S. 94 Chang ying Mei and it is respectfully recommended that those vacancies be filled as early as possible, the work of the section at the present time being rather heavy on account of the unsettled labour conditions.

Should this be possible it is suggested that two new men be brought in and that C.D.C. 199 Mao Kuo Pao be promoted to one of the vacant sergeant's rank, while it is deemed advisable to keep the other vacancy at the present time, in order to create competition. C.D.C. 199 has shown himself efficient and conscientious and passed with high marks an examination in Special Branch work set by senior officers attached to the branch.

There is also another vacancy in the sergeant's rank which was caused by the reduction in rank of C.D.S. 141 Dong Hung Sung who was treated as a defaulter by Mr. Yorke but with the promise that if his work was satisfactory he be reconsidered for the rank. This detective's work has been very satisfactory and it is recommended he be reinstated.

D.C. (Crime & Special branches).

CDC 199 promoted.

promoted to
sergeant.

DATE 7/11/40

D. I.

SHANGHAI MUNICIPAL POLICE

SHANGHAI MUNICIPAL POLICE
REGISTRY

Section I, Special Branch
REPORT

No. S. B. D. 8/s
Date June 11, 1940

Subject Staff of Section I, Special Branch.

Made by and Forwarded by D.I. Crawford.

On the promotion of 1st grade Clerk Loh Wei-kong to Detective Sub-Inspector, the Clerical Staff of Section I was left with one clerk short and it is respectfully suggested that the vacancy be filled immediately by the promotion of one of the 2nd grade Clerks in S.I. ^{and} the appointment of a new 3rd grade Clerk. There are also two vacancies for detective sergeants and suggest that C.D.Cs 141 Tang Hung-sung and 199 Mau Koh-pao be elevated to those vacancies because of their satisfactory work in the Special Branch. C.D.C.199 has passed examinations previously set by the senior members of S.I.

C. Crawford

D. I.

D.C. (Special Branch)

Memo filed
21 June 1940



SHANGHAI MUNICIPAL POLICE

Section 1, Special Branch

REPORT

Date April 1, 1940.

SHANGHAI MUNICIPAL POLICE
S. S. & D.
Branch 40

Subject: Suggested Strength for Section 1, Special Branch.

Made by _____ and _____ Forwarded by D.I. Crawford

P.A.
Out of the
question at
Present.

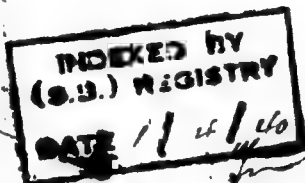
R. D. Y.
1/4

The present disposition of the Chinese staff of Section 1, Special Branch, and its increase were decided upon in December, 1936 by D.C. (Special Branch) in order to cope with the increased volume of work at that time.

During the past two years the work in Section 1 has been increased more than 100%, which can be attributed to the present abnormal situation, both in the political and labour fields. A list of the number of reports and other clerical work necessary for the efficient working of the Special Branch is given hereunder:-

| | <u>No. of Reports</u> | | <u>No. of Sheets</u> | |
|-------------------------|-----------------------|---------------------------|----------------------|---------------------------|
| | <u>Total</u> | <u>Average per mensm.</u> | <u>Total</u> | <u>Average per mensm.</u> |
| <u>1937</u> | | | | |
| From 1.1.37 to 31.8.37 | 1185 | 145-5/8 | 2913 | 364-1/8 |
| From 1.9.37 to 31.12.37 | 803 | 290-3/4 | 1940 | 485 |
| <u>1938</u> | 2591 | 215-11/12 | 5541 | 461-9/12 |
| <u>1939</u> | 3289 | 274-1/12 | 7393 | 616-1/12 |
| <u>1940</u> | | | | |
| to March 15. | 782 | 312-4/5 | 1811 | 724-2/5 |

The following is a table showing the number of record cards and lists kept by this office which have to be brought up to date from time to time:-





SHANGHAI MUNICIPAL POLICE

File No.

REPORT

Station,

Date 19

Subject

-2-

Made by

Forwarded by

| | | |
|-------------|--------|---------------|
| <u>1937</u> | 8,800 | record cards. |
| <u>1938</u> | 15,800 | " " |
| <u>1939</u> | 25,000 | " " |
| <u>1937</u> | 46 | lists |
| <u>1938</u> | 50 | " |
| <u>1939</u> | 56 | " |

Those figures are self explanatory and it is only just maintained by having the clerks work after office hours and on holidays, and even then the work at times falls behind. It will be realized that this branch is called upon for histories on multifarious subjects and this is only attainable if records are properly kept up-to-date. In order to make this at all times possible it is an urgent necessity that the staff be increased.

With the increasing activity of the O.O.L. authorities and the possible re-opening of the Western District, O.O.L. and also the Northern and Eastern Districts, the volume of work in this office will be increased to a greater extent.

In order to cope with the situation, it is suggested that the Settlement be divided according to police division; instead of two areas as present, and each division be taken care of by a Chinese Sub-Inspector or Inspector assisted by several subordinates.

SHANGHAI MUNICIPAL POLICE

File No.

REPORT

Station,

Date.....19

Subject.....

-3-

Made by..... Forwarded by.....

Reservation should be made for two more division areas, i.e. Western District, O.O.L. and new division "E".

In addition, four more sub-sections should also be created, (1) Public Utility, (2) Food and Commodities, (3) Schools and (4) Organizations, and for the efficient working of those different sub-sections, suggest that one clerk be attached to every division or sub-section for the purpose of dealing exclusively with the clerical work.

For general clerical work such as monthly and yearly reports, summaries, statistics, recording, listing and indexing work, it is estimated that six clerks will be required.

In brief, the Chinese duty of Section 1, Special Branch, will be divided as follows:-

General Supervision

Confidential Enquiry

French Concession, Chapei, Nantao, Pootung.

Division "A",

"B",

"C",

"D",

"E".

Western District, O.O.L.

Food & Commodities

Public Utility

Schools

Organizations

Clerical work for general reports, recording, indexing, listing, statistics, etc.

D.C. (Sp.Br.)

C. Crawford

D. I.

Chinese Staff of the Special Branch

SHANGHAI MUNICIPAL POLICE

S. B. REGISTRY

M. S. & D. 8/5

Date 25 4 46

| <u>Rank</u> | <u>Authorised Strength.</u> | <u>Actual Strength.</u> |
|-----------------------------|---------------------------------|-----------------------------|
| Chief Inspector..... | 1 | 0 |
| Inspectors..... | 2 | 2 |
| Sub-Inspectors..... | 2 | 1 |
| Sergeants..... | 7 | 6 |
| Constables..... | 16 | 17 |
| Cadet Constables..... | 2 | 2 |
| | | |
| Senior Clerical Assistant.. | 1 | 1 |
| Clerical Assistants..... | 2 | 2 |
| 1st Class Clerks..... | 6 | 6 |
| 2nd Class Clerks..... | 4 | 4 |
| 3rd Class Clerks..... | 12 | 11 |

(Special Branch) Office Notes

D.C.(Special Branch)
Sir,

Date APR 11 22 00 1946
SHAW-WATSON & CO. LTD.
REGISTRY
No. J. D. 85
Date 25 4 46

I am informed that on a previous occasion when the question of promotions in the Special Branch was brought up, the D.C.(Chinese) stated there could be no promotions in the Branch as it was then up to establishment. If the recent transfers from the Special Branch are to be of a permanent nature, I suggest that the officers mentioned in the attached report by D.I. Crawford be given favourable consideration.

Yours truly,
P. A. to D.C. (Sp. Br.)
Mason

P.A. to D.C. (Sp.Br.)

SHANGHAI MUNICIPAL POLICE

File No. 873
RECEIVED
25 4 40
April 25, 1940

S. I. Special Branch

REPORT

Subject: Staff of Section I : Re-Distribution.

Made by and Forwarded by D. I. Crawford.

With reference to P.O. No.E.2895 and the transfer of C.D.I. Sih Tse-liang and D.S.I. Liao Chung-chien, the following re-distribution is suggested:

D.I. Kuh Pao-hwa : General Supervision and Communistic activities.

Clerk Loh Wei-kong: Western District in charge.

As these two men are occupying responsible positions and there are now two vacancies in the Branch, and it is respectfully suggested that the above two men be given the ranks vacated. Clerk Loh Wei-kong has been understudying D.S.I.Kao in the Eastern District for the past year and has shown a good conception of the work required in handling labour trouble, and he will undoubtedly be an asset to the Branch. With this proposed elevation of the 1st grade clerk Loh Wei-kong there would be a vacancy for a 1st grade clerk and recommend Clerk Wong Chia-tsing, and for his position Clerk Tan Shih-hwa to 2nd grade Clerk.

The rank of Inspector in D.I.Kuh place could be left vacant meantime as the filling of the subordinate position requires further study.

In the Chinese detectives we have two vacancies for Sergeants and in order to fill these vacancies, an examination was set on April 10th, 1940 (papers attached) at which ten eligible detectives sat and the results were highly satisfactory.

C.D.C.199 Ma Kuo-pao and C.D.C.362 Li Pih-chun

SHANGHAI MUNICIPAL POLICE

File No.

REPORT

-2-

Station,
Date.....19

Subject.....

Made by.....Forwarded by.....

obtained the highest marks 93.7 out of a possible 100, therefore it is recommended that C.D.C.199 Mao Kuo-pao be promoted to C.D.S. as his personal record is better than C.D.C.362, and he is senior in service besides being a more capable man. The remaining vacancy I would suggest be kept vacant at the present time as it creates competition amongst the men and the men eligible will be watched carefully in order to obtain the most suitable candidate.

C. Crawford

D. I.

D. C. (Special Branch).

| | Total Marks | Rank | Advan- cement | Date Joining S.M.P. | Date Appointed C.D.C. |
|-------------------------------|----------------|------|------------------|---------------------------|-----------------------------|
| Months | | | | | |
| C.D.C.280 Li Hai-feng | 76.3 | 7 | 15 | Agent 16-3-25 | 1-7-30 |
| C.D.C.361 Yao Chi-chong | 83.6 | 5 | 5 | Agent 28-3-26 | 1-1-37 |
| C.D.C.199 Mao Kuo-pao | 93.7 | 1 | 10 | Agent 25-7-29 | 4-11-36 |
| C.D.C. 30 Chien Shun-tang | 80.2 | 6 | 18 | C.P.C. 3-6-32 | 31-12-36 |
| C.D.C.107 Wang Pei-yuan | 73.5 | 8 | 14 | C.P.C. 3-6-32 | 31-12-36 |
| C.D.C.360 Sung Shiao An | 87.5 | 4 | 13 | C.P.C. 9-7-31 | 1-1-37 |
| C.D.C.362 Li Pih-chun | 93.7 | 1 | 8 | Agent 1-12-32 | 1-1-37 |
| C.D.C.356 Wong Chung-hsiao | 88 | 3 | 8 | C.P.C. 6-5-33 | 31-12-36 |
| C.D.C.357 Liu Teh-sien | 63.6 | 10 | 4 | C.P.C. 3-6-32 | 31-12-36 |
| C.D.C.358 Li Kwang-zai | 70.6 | 9 | 14 | 7-11-31 | 31-12-36 |

(Headquarters) Office Notes

Date December 7, 1939.

D. C. (Special Branch)

Sir,

C.A. Zung Zoong Oen (程仲安).

With reference to the recommendations in the estimates for 1940, I strongly recommend that Clerical Assistant Zung Zoong Oen be given the maximum increase of his grade as from January 1st, 1940.

He received no increase in salary when promoted C.A. in January 1938, and was on the maximum pay of a 1st grade clerk in July, 1933, and therefore has not received any increases in that period.



P.A. to D.C. (Sp.Br.)

8/5.
26 9 39

MEMO.

D.S. Mac Adu

A most
unsatisfactory
diary in that
it contains quite
a number of
inaccuracies.

Please request
D.P.S. Mizoguchi to
be accurate in future,
especially in matters
of TIME — too many
8:30 am

D.P.S. Mizoguchi
Recd 25/9



SHANGHAI MUNICIPAL POLICE.

File No. 875-39

Section 1, Special Branch

REPORT

Date September 15, 1939

Subject. Recommendation for increase in pay for C.A. Zung Zoong Oen
attached to Section 1, Special Branch.

Made by _____ and _____ Forwarded by D.S.I. MacAdie

In view of his continuous good work and devotion to duties which are both responsible and arduous, I beg to recommend that C. A. Zung Zoong Oen be granted an increase in pay as from January, 1940 instead of January, 1941 when an increase will be due to him.

Mr. Zung was promoted to Clerical Assistant on January 1, 1933 but without any increase in pay. Consequently for the past six years he has not received any increase in wages. His last increase amounted to \$2. only, given on 1.7.33 when his pay as a first grade clerk reached the maximum.

In view of the fact that in certain cases in the past persons promoted to C. A. received an increase either on the date of their promotion or one or two years afterwards, Mr. Zung's case appears to merit special consideration particularly as his pay has remained stationary over so long a period during which time he has earned many credits as shown by his service record.

The work of the clerical staff in Section 1, Special Branch, is unusually heavy and requires an ability well above the average. Nevertheless the work has been carried out satisfactorily and efficiently under the supervision of C.A. Zung who is both assiduous and painstaking. I therefore respectfully request that the recommendation be granted.

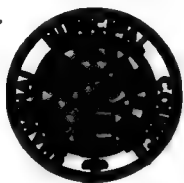
R. W. MacAdie
D. S. I.

D. C. (Special Branch)

FILE
20/9

Ref. No. _____

Shanghai Municipal Council

POLICE, FORCE,
COMMISSIONER'S OFFICE.

P. O. BOX NO. 133.

September 13th, 1939.

Officer i/o Special Branch.

Reference my letter dated August 31st, 1939, I am sending you herewith 3rd Class Clerk Chen Te Hua to fill the remaining vacancy. Chen has been certified physically fit and may start work forthwith. His appointment will be published in Orders when his services are found to be satisfactory.

Aug 13 1939
CL
SE

Chin Shih yung
 Superintendent
 for/Asst. Commissioner (Chinese).

CL/.

Ref. In

Shanghai Municipal Council ^{8/5} 9 39POLICE FORCE.
COMMISSIONER'S OFFICE.

P. O. BOX NO. 129.

August 31st, 1939.

Officer i/c Special Branch.

Reference attached file I am sending you herewith 3rd. Class Clerk Chen Tzu Kuan to fill one of the two vacancies. Another clerk will be sent to you as soon as available.

[Signature]
Assistant Commissioner (Chinese).

FILED

CL/.

P. 12

C

R. 12/31/5

SHANGHAI MUNICIPAL POLICE

File No.

S.I., Special Branch, *subd.* 8/5

REPORT

Date August 27, 1938 39

Subject (in full) Loan of Clerks to Special Branch

Made by and Forwarded by D.I. Crawford

With reference to the suggestion that two 3rd class clerks could be loaned to this branch, I respectfully ask that this temporary measure be accepted, as a Chinese clerk is required for duty from 12 m.n. to 8 a.m. on special duty and is therefore not available the next day. The clerks for this duty are taken from S.I. and S.5 and results in work falling behind as we are working with the minimum of staff, while the work of the branch was, and is, on the increase due to the abnormal situation.

C. Crawford

D. I.

A.C. (Special Branch).

*A.C. (Z.)**Will you arrange please.**R.D.Y. 29/8.*

D. C. (Sp. Br.)

A. C. (C)

**All technical promotions and F.P. Bureau
come outside the normal gradation list.**

**A.C. (C) will not put up other promotions
without due consultation to Gradation List.**

**Promotion of staff, other than clerical,
for which vacancies do not exist, must await consi-
deration for next year with due regard to seniority
and special circumstances.**

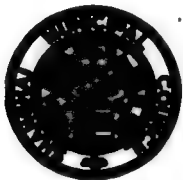
K.M. Bourns,

Commissioner of Police.

August 17, 1939.

Rev. 19/8

Shanghai Municipal Council.



POLICE FORCE.
COMMISSIONER'S OFFICE.
P. O. BOX NO. 196

August 17th, 1939.

Commissioner of Police.

Sir,

Reference attached.

Clerks in other Branches promoted in preference to those in the Special Branch are as follows:-

| <u>Name</u> | <u>Promoted to</u> | <u>From</u> |
|--------------------------|--------------------|-------------|
| Yui Chih Chun (F.P.B.) | 1st Class | 1-1-39 |
| Chow Han Chu (F.P.B.) | 1st Class | 1-5-39 |
| Tan Ping Ling (F.P.B.) | 1st Class | 1-5-39 |
| Chiu Tien Sheng (F.P.B.) | 1st Class | 1-5-39 |
| Huang Chiang (F.P.B.) | 1st Class | 1-5-39 |
| Ho Yao Hwa (F.P.B.) | 2nd Class | 1-5-39 |
| Wang Ting Chang (F.P.B.) | 2nd Class | 1-5-39 |
| Chen Wen Yuan (F.P.B.) | 2nd Class | 1-5-39 |
| Liang Tien Pei (P/O) | 2nd Class | 1-7-39 |

I have, however, to point out that Clerks attached to F.P.B. were considered to possess qualifications of a technical nature and special approval was given by your goodself for their elevation to a higher grade, while Clerk Liang Tien Pei of Pay Office was put up by Officer in-Charge Pay Office to fill vacancy in a higher grade consequent upon resignation

Commissioner of Police



Dec (Sp Br) / ac (C)
All Technical
promotions & F.P.B. Branch
comes within
qualifications but
AC (C) will not put
up the promotion other
than clerical
Promotion List
the closed, for which
vacancies do not exist
with current conditions
for next year at least
regard to security &
Sp. circumstances

(2)

of 2nd Class Clerk Ho Hsiao Chun (Pay
Office).

Your obedient servant,


Assistant Commissioner (Chinese).

CL/.

Special Branch,

August 16, 1939.

Commissioner.

Sir,

Sub-Inspector Kao Yen-keng.

With reference to my report of July 20, 1939, containing certain recommendations, I suggest that when the cases of D.I. Kah Fao-hua and C.D.S.94 Chang Ying-mei come up for discussion, consideration be also given to the question of the promotion to Inspector of Sub-Inspector Kao Yen-keng. This officer who joined the Force on the clerical staff on January 1, 1929 and was appointed Sub-Inspector on August 1, 1935, has an excellent knowledge of the English language. His work all along has been of a decidedly high order and I consider him eminently fitted for the promotion suggested. In addition to his keenness and ability, he possesses discretion and initiative, factors which have proved invaluable in his dealings with Chinese of all classes. With his courteous manner and able handling of investigation work, D.S.I. Kao is a credit to the Chinese Branch of the Force.

J. H. Robertson

D. C. (Special Branch)

Assent for circulation for

1940



Shanghai Municipal Police
Headquarters.

Date.....

A.C. (C)

Was any clerk in other
Branch present when four coming
to see in to Sp Br. Send to
them?



Shanghai Municipal Council.



POLICE FORCE.
COMMISSIONER'S OFFICE.

P. O. NO. 90. 120

August 14th, 1939.

Commissioner of Police.

Reference attached.

The number of Clerks authorised for and actually employed at S/B is as follows:-

| <u>Authorised</u> | <u>Present</u> |
|-------------------------------|-------------------------------|
| 1st Class Clerks ... 6 | 1st Class Clerks ... 6 |
| 2nd Class Clerks ... 4 | 2nd Class Clerks ... 3 |
| 3rd Class Clerks ... <u>9</u> | 3rd Class Clerks .. <u>11</u> |
| | 19 20 |

To promote the 3 Clerks attached to the S/B as mentioned in attached report would constitute a deviation from authorised establishment. The only move possible at present is to promote one of the 3rd. Class Clerks.

Detailed strength of Clerks suggested for 1940 is shown as below:-

| |
|---------------------------|
| 1st Class Clerks 7 |
| 2nd Class Clerks 8 |
| 3rd Class Clerks 4 |

It will be seen from above that the present number of Clerks is exceeded by one. The engagement of this extra Clerk was deemed an absolute necessity by Officer i/c S/B and ultimately approved by Commissioner of Police.

Authorised and present strength of C.D.Is. are as follows:-

(2)

Authorized

1

Present

1

The total number of C.I.s.
(Uniform and detective staff) of the Chinese
Branch is over by one while that of Inspectors
shows a deficit by one.

Two additional 3rd Class Clerks
for the S/B may be supplied on loan basis,
personnel of Stations north of the Creek to be
utilized temporarily. Their inclusion in
Estimates for 1940 may be made in due course.


Assistant Commissioner (Chinese).

CL/.

CONFIDENTIAL

Shanghai Municipal Police



AC (CL)

Promotions should be made from graduation list.

The establishment of clerks & grades is laid down in your office for all branches. Please consult the attached.

Ref. memo in C. D. 1 is a further detention under plan which covers up to 2 establishment of ranks laid down

[Signature]
Commissioner of Police

Special Branch,

July 20, 1939.

Commissioner.

Sir,

It will be seen from attached reports that certain discrimination in treatment has been shown Chinese clerks in Crime and Traffic Branches to the detriment of clerks attached to Special Branch. The work of clerks of the Special Branch demands that they be efficient in every respect and on this ground alone it is but fair that they receive treatment at least on a par with other Branches. There is no doubt that there exists in the minds of clerks and detectives attached to Special Branch the idea that their treatment is below ^{that of} the staff of Crime Branch, particularly Headquarters, and I am afraid, they have grounds for these ideas.

Comparison between advancement of Crime Branch and Special Branch detectives is a matter I propose bringing up two months hence before next year's estimates are called for.

For the time being I strongly recommend the promotion to 2nd grade of clerks Hsu Ta Yung and Tan Hsueh-hua and to 1st grade of clerk Wong Chia-tsing. These employees are exceptionally keen and highly efficient.

I also recommend the addition of two third class clerks to cope with the work which has increased by leaps and bounds during the past six months and shows no sign of falling off.

While I am in full agreement regarding the excellent qualities of D.I. Kih Pao-hua and C.D.S. 94 Chang Ying-mei, their case might be postponed until compilation of estimates in October.

Yhs Robertson

D. C. (Special Branch)

SHANGHAI MUNICIPAL POLICE

S.1, Special Branch

REPORT

Date July 19, 1939.

Subject Chinese Clerical Staff of S.I.

Made by and Forwarded by D.I. Crawford

The Chinese clerks in S.1. have voiced a grievance in regard to the recent promotion of clerks in other Sections who joined on or about the same dates and have almost the same length of service as themselves as 3rd grade clerks. Those clerks were promoted to 2nd grade with the consequential increase in salary. One case in point is that of a 3rd grade clerk in the Traffic Branch who joined the Police Force on 6/2/36 and with only three years service was elevated to 2nd grade clerk, the others who are attached to the Finger Print Bureau are from 7 months to a year senior to our senior 3rd grade clerks. It is a fact that the work carried out by the clerks in Special Branch is of a very important nature and that it is carried out efficiently is evidenced by the fact that they have been commended on a number of occasions, therefore all things being equal they should be given consideration when promotions to another grade are being made.

Clerks Hsu Ta Yung and Tan Hsueh Hua both qualify in this respect having joined on the 1/2/35 and 18/3/35 respectively and whose work I can highly recommend both being hard working and energetic and fully deserving of promotion to 2nd grade clerks.

2nd grade clerk Wong Chia Tsing is another who is deserving of recognition. 2nd grade clerks who have less service and who are attached to the Finger Print Bureau were recently elevated to 1st grade.

(P.O. M.240 - 9/6/39).

C. Crawford
D. I.

D.C. (Special Branch).

257

SHANGHAI MUNICIPAL POLICE

SHANGHAI MUNICIPAL POLICE
S. D. REGISTRY

S. I. Special

No. S. I. D.

REPORT

Date July 19, 1939

Subject: Work and Staff of S. I. - suggested improvements and distribution
of work.

Made by and Forwarded by D. I. Crawford

Attached to this report is a chart of suggested improvement and distribution of staff which will affect the Chinese members employed in S. I. It is the considered opinion of the undersigned that more efficiency will be introduced in the re-distribution as the bulk of the work has been falling on two Sub-Inspectors who are both good men and willing workers but have not the time to carry out effective supervision. This is profoundly clear when the number of associations, guilds, societies, schools, etc., which have been registered, are taken into consideration. Applications from these different organisations for functions of different sorts are continually arriving and when permitted, which is often, have to be watched in order to have the police instructions rigidly enforced. This I think can be considered as a permanent procedure and therefore will need persons whole time and means a re-distribution of the strength and suggest an increase as proposed in the attached chart.

The food situation in these abnormal times requires constant watching and needs a person who is respected and trusted by the people interested including the Chamber of Commerce and this can be safely left in the hands of C.D.S. 94 Chang Ying-mei who has proven his worth in this direction and who it is recommended be made a Sub-Inspector.

SHANGHAI MUNICIPAL POLICE

File No.

REPORT

Station,

Date 19

Subject

Made by Forwarded by

- 2 -

The clerical staff have a huge amount of work to do especially at the present time when so much propaganda is being distributed and reports are daily required of situations which change frequently. The work is responsible and requires concentration and it is proposed that the staff be increased by another two clerks, one solely for indexing and records and that four be elevated to 1st and 2nd grades respectively.

D.I. Kuh Pao-hua who handles all Communist cases and at the present time reports on Sino-Japanese affairs and also the political machination in that sphere has given very good service in the past twelve years and it is recommended that he be given the rank of Chief Inspector and if this is not possible to give him the acting rank.

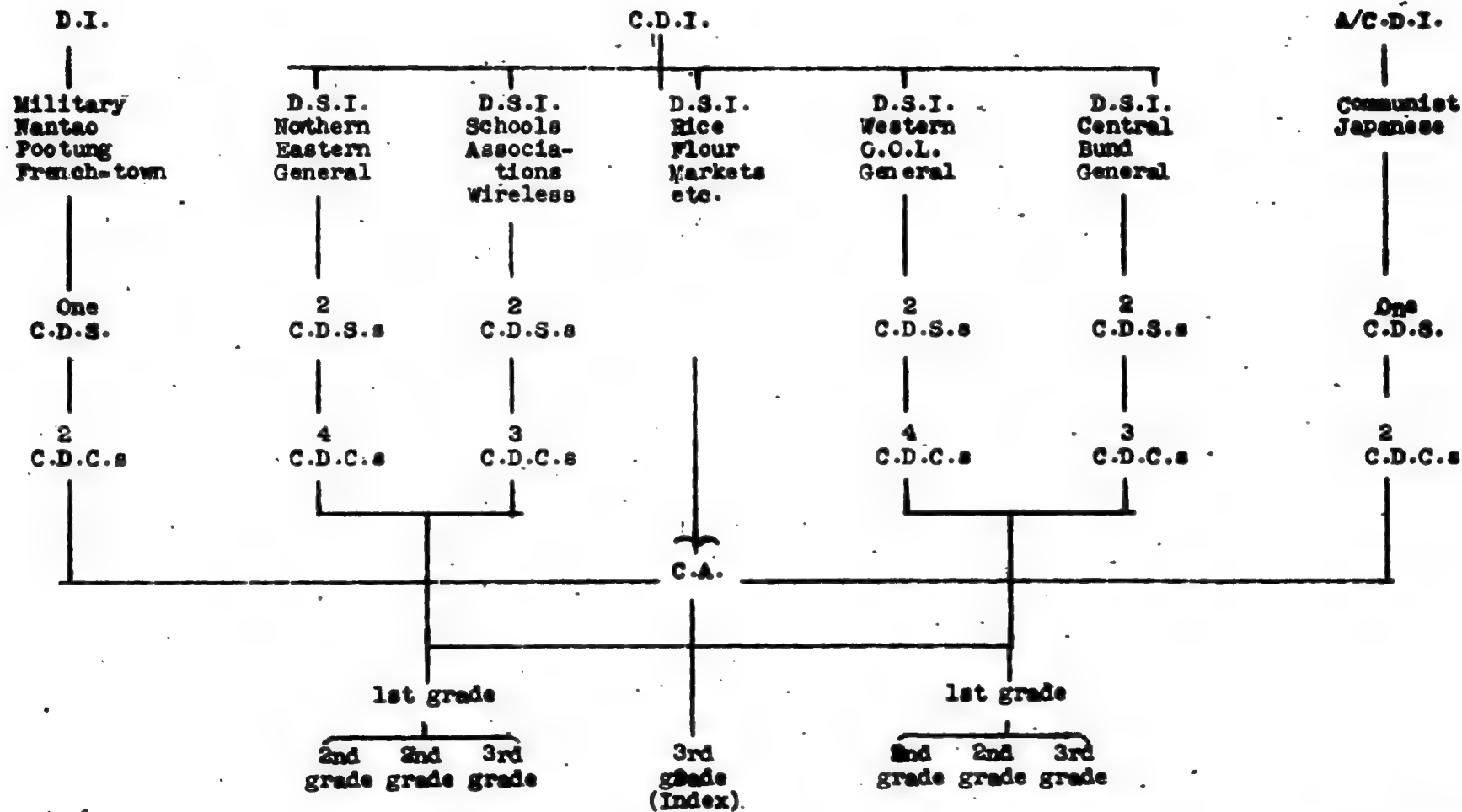
dbk

207

C. Crawford

D. I.

D.C. (Special Branch)



C. Ganga

| Rank | C.D.I. | A/C.D.I. | D.I. | D.S.I. | C.D.S. | C.D.C. | C.A. | 1st grade | 2nd grade | 3rd grade |
|-------------------|--------|----------|------|--------|--------|--------|------|-----------|-----------|-----------|
| Present strength | 1 | | 2 | 2 | 8 | 14 | 1 | 1 | 1 | 5 |
| Proposed strength | 1 | 1 | 1 | 5 | 10 | 18 | 1 | 2 | 4 | 3 |

Executive Staff Increased By:

3 D.S.I.s

2 C.D.S.s

4 C.D.C.s

Clerical Staff Increased By:

2 clerks

C. Crawford

SHANGHAI MUNICIPAL POLICE

S.1. Special Branch

REPORT

Subject: Report on work of C.D.C. 357 Liu Te Sien

Made by _____ and _____ Forwarded by _____ D.I. Crawford

C.D.C. 357 was transferred to Special Branch for detective duty on January 1, 1937. Since his transfer, his work has not been at all satisfactory. He has been given enquiries and other work which would with an ambitious and diligent detective have produced some results but he appears to have no interest in his work. Only seven months ago, he was brought before the undersigned for general slackness and severely warned. He was also told that his work would in the succeeding months be carefully checked but apparently the warning had no effect as another instance of his slackness came to the notice of his supervising officer D.S.I. Kao Yen Ken. He was detailed for observation duty on Robison Road near the Social Centre on June 15, 1938 in connection with the distribution of the booklet "Unity" which was being carried out through this centre, but between 2 p.m. and 2.30 p.m. he could not be found in that vicinity.

His excuse for leaving his post was that he had some business of his own to attend to and did not return until 2.45 p.m.

C. Crawford
D. I.

C.D.C. 357 warned that if his work does not improve during next three months D.C. (Special Branch) he will be returned to uniform.



total 15/6
K.I.V.
238 7/6
to 25 50

5

| |
|---------------------------|
| SHANGHAI MUNICIPAL POLICE |
| S. B. REGISTRY |
| No. S. B. D. <u>2/5</u> |
| Date <u>22-11-35</u> |

November 22, 1935.

C.D.I. Grubb

Please arrange to have Mr. Tison begin his work each day by reading the Journal de Shanghai and translating anything of special interest from a police point of view which it contains.

J. G. Gueno

D. C. (Special Branch).

N.B. Lea

5

| | |
|------------------|---------|
| MUNICIPAL POLICE | |
| S. B. REGISTRY. | |
| File | D 8/5 |
| Date | 22/7/35 |

Special Branch,

July 22, 1935.

S.1

In discharging the duties enumerated under Clause 3 of duties headed "Political" on page 2 of the lists of duties of S.1, the officers attached to that Section should be always on the look out for literature, whether it is sold in shops or distributed by mail or on the streets, containing propaganda hostile to the different organs and parties mentioned. It will only be necessary to pay general attention to the periodicals and newspapers covered by S.1, but special care should be exercised in dealing with rare or obscure publications.

JAG
D. C. (Sp. Br.)

S.3. This is a supplement to the general instructions.

5

| | |
|----------------------------|----------|
| HONG KONG MUNICIPAL POLICE | |
| S. B. REGISTRY. | |
| No. D | 8/5 |
| Date | 6 6 1935 |

Extract from File D. 8/24.

June 8, 1935.

A/Commissioner of Police,

Sir,

Proposed Changes in Special Branch

Subject to your approval, I shall also endeavour to find a formula whereby Supt. Tam, in addition to his liaison duties, will take a share in the responsibility for the loyalty and general good behaviour of the Chinese staff of the Special Branch.

(Sd.) T.P. Givens,
D.O. (Sp.Br.).

(5)

SHANGHAI MUNICIPAL POLICE

REPORT

File No.
C. & S. L. S. L. Section,
No. S. D. D. 8/5.
Date April 2, 1931
at 2-4-31

Subject (in full) Memorandum of Instructions dated April 1, 1931

Made by and Forwarded by C. D. I. Robertson.

In reference to the attached memorandum of instructions dated April 1, I feel it incumbent on me to bring to your notice the great difficulty which confronts the staff of S.I. in even attempting to carry out the instructions as laid down in the above mentioned memorandum without the assistance of additional staff.

Prior to the death of D.I. Chen Chang the Chinese office staff of S.I. comprised;

D.I. Chen Chang,
D.S.I. Sih Tse Liang,
2nd Class Clerk Kau Yen Keng,
4th Class Clerk Dau Kung Yang--- a total of 4.

The present Chinese staff of S.I. comprises;

D.I. Sih Tse Liang,
D.I. Kuh Pao Hwa,
2nd Class Clerk Kau Yen Keng---- a total of 3.

The time of the clerical staff of S.I. is occupied roughly as follows;

3:30 a.m. to 12 or 12:30 p.m. daily (according to the length of the Morning Report)

D.I. Sih Tse Liang,

D.I. Kuh Pao Hwa,

2nd Class Clerk Kau Yen Keng

(1) Typing of 13 copies of the Morning Report.

(2) Preparing and typing of summary of Morning Report for despatch to Stations, officials, press, etc.

2 to 4p.m. daily;

D.I. Sih Tse Liang, Detailing of duties of agents for the following day, examination of and allocation of inquiries in connection with the Morning Report,

SHANGHAI MUNICIPAL POLICE.

REPORT

Station, _____

Date _____ 19__

Subject (in full) _____

Made by _____

ForWARDED by _____

| | |
|--|---|
| | supervision of routine work in connection with the office, translation of communist literature, compiling data for Labour portion of Monthly Report and drafting same, inquiries, etc. |
| D.I. Kuh Poa Hwa, | Translation of communist literature, typing of reports, inquiries, keeping record of communistic handbills seized with translations thereof, etc., and assisting D.I. Sih Tse Liang in a general way. |
| Kau Yen Keng, | Keeping of index of communist suspects, keeping of statistics re labour troubles strikes, unions, associations, schools, and of data for Monthly and Yearly reports, translations of communist literature etc. etc. |
| 4 to 5:30p.m. daily; | |
| D.I. Sih Tse Liang, | |
| D.I. Kuh Poa Hwa, | |
| Clerk Kau Yen Keng, | Receiving, translating and compiling of drafts of information for Morning Report, typing etc. |
| As the duties of S.I. are so well known I have not gone into great detail in describing them, but it will be noted that I have made no allowance for time spent on assistance in raid-communistic and other reactionary bases, nor of the time spent in giving assistance to the Chinese authorities and to stations in the execution of Court orders. | |

SHANGHAI MUNICIPAL POLICE.

REPORT

Station, _____

Date _____

19 _____

Subject (in full) _____

Made by _____

ForWARDED by _____

As matters stand at present I have no hesitation in reporting that the clerical staff of S.I. is overworked and as an instance of this I have to quote the case of D.S.I. Montgomery who among other matters, has an inquiry the "Social Bureau and Interference with Savings Departments of Local Stores" and who has been compelled, owing to lack of Chinese staff, to delay the progress of investigation. And the same handicap is experienced by all foreigners attached to S.I. in conducting investigations. In addition to this, each member of the staff of S.I. has to take his turn on night duty or duty after office hours.

This system of working at high tension is a great mental strain on the staff and prevents them from perusing in a studious manner literature or other documents which might assist them in the concentration of their efforts in furtherance of their knowledge of political and labour matters in order to promote efficiency.

The addition of a proposed new 3rd Class Clerk will not create an increase of staff but will merely bring it up to normal strength and thereby assist to make up the work that has fallen behind. The addition of two 3rd Class Clerks, however, will relieve matters somewhat.

Another serious handicap to the efficient working of the office is the lack of equipment. At present there are 3 typewriters in S.I. and no provision made in the estimates for more. This means that three members of the clerical staff of S.I. each have a type-writer which is almost constantly in use and in the event of another man being transferred he is immediately handicapped by the lack of a machine and consequently obliged to wait until someone else has finished typing before he can

SHANGHAI MUNICIPAL POLICE.

REPORT

Station, _____

Date _____

19 _____

Subject (in full) _____

Made by _____

Forwarded by _____

proceed with his work. As a means of comparison it might be added, that the C.I.D. office of Wayside Station is equipped with the same number of typewriters as S.I.

From the above it will be seen that it is practically impossible to relieve D.I. Sih Tse Liang and D.I. Kueh Poa Hwa for more important work as was suggested on their being promoted, until the staff is increased accordingly.

I submit that the carrying out of the instructions contained in the memorandum dated April 1, will greatly facilitate inquiries and produce a high standard of efficiency, but I suggest the introduction of it be postponed until sufficient staff and equipment are obtained to carry out the extra work involved, or as an alternative that the work be deputed to the staff of the Special Branch Registry, who with the addition of an extra filing clerk would experience no great hardship in building the files indicated.

In conclusion, I have to state that this report is in no way indicative of an attempt to evade responsibility, but is prompted solely by a desire to promote an organisation which will prove satisfactory in every way to the Officer in Charge.

Henry Robertson
C. I. D.

O.C. Special Branch.

G. D. I. Robertson,

Arrangements are being made to comply with some of your requirements. When these are completed the system can be considered. There is no objection to the new system being introduced gradually.

J.H.S. 2-4-31

Special Branch, S.M.P.,

April 1, 1931.

In future every movement about which inquiries are made must form the subject of a special file which will be made up of separate reports on the subject and extracts of references independent of these reports made to it in the daily reports, monthly reports or other official documents. Movements at present in existence which should form the subject of separate files include :

1. Efforts of Chinese Authorities to extend their jurisdiction on Municipal Roads and incidents arising out of these efforts.
2. Attempts of Chinese Authorities to usurp authority of the Municipal Council in educational matters.
3. Attempts of Chinese Authorities to usurp authority of Municipal Council in regard to enforcing regulations concerning savings departments in commercial concerns.
4. ~~Important strikes.~~ Important strikes.
5. The agitation against the new system of calculating house tax.
6. The agitation against dog racing.
7. The agitation against the Stock Exchange.
8. Reorganization of labour unions.
9. The arrangements being made by the Chinese Authorities to enforce passport regulations.

The institution of this system will facilitate inquiries when reports bearing on movements are called for and will reduce work in connection with cross indexing of references of specific matters in Intelligence Summaries. There should, however, always be a cross index showing the organizations by which the various movements are fostered. This will be required whenever a report on the activities of these organizations is called for as happened recently in the case of the Social Bureau.

J. H. Stevens
Officer i/c Special Branch.

Memorandum

POLICE BOARD.

MUNICIPAL COUNCIL.

Shanghai.

22.12.1930

To

Supt. Robertson,

Will you kindly
arrange to have these
instructions read by
all Foreign and Senior
members of the staff
of SI initialled and
returned home.

D.S. Robertson. Read 22/12/30 JHR

D.S. Ross. Read 22/12/30 JHR

D.S. I. Papp. Read

D.S. I. Montgomery J. Montgomery 22/12/30

D.S. MacLellan Read 22/12/30 JHR

JHR

SHANGHAI MUNICIPAL POLICE.

C.L.D. _____

Special
POLITICAL BRANCH.

Shanghai,

June 13th 30

To _____

Reg,

For distribution
please:

W. G.

1012
BP 20
1216

(5) L. 8/5
16... 30.

Special Branch Organization Circular No. 1

The principal duty of Special Branch No. 1 is to obtain, as far as possible, information of impending trouble among Chinese in the Settlement or adjoining districts, and, in the event of actual trouble, to keep in close touch with members of the public and collect timely information of movements likely to affect law and order.

The duties of S.B.1 will include watching and reporting on all political, quasi-political and popular religious movements among the Chinese population in Shanghai. In watching and reporting on the activities of political associations and labour organizations formed by Chinese, this section should co-ordinate these inquiries by daily consultation with the officer investigating Russian activities. S.B.1 should be in a position to supply statistics and information concerning Military, Naval, Political and Labour matters quickly, and for this purpose daily compilation and corrections should be made.

The following classification of the statistics to be kept and information furnished under the different headings should enable the Officer i/c of S.B.1 and his subordinates to understand what exactly is expected from them.

Military

Detailed information on the distribution, strength, armaments, etc. of the Chinese military forces in the Shanghai district, the progress of war activities in neighbouring provinces likely to affect local military situation, particularly in regard to possible effect on the peace and good order of the Settlement and outlying roads.

General

Detailed information re numbers, armament and movements of Chinese naval ships at Shanghai and their attitude and bearing on the local political situation.

Political

1. Lists of names and addresses of the principal Chinese political associations in Shanghai, the strength of their membership and the character of their activities.

2. Addresses in Shanghai, and in the Settlement in particular, which are used permanently or from time to time by important Chinese politicians with particulars of the names and sympathies of these politicians.

3. Agitations or actions aiming at undermining authority of the Chinese Government, Municipal Council, or tending to prejudice the position of foreigners generally or the people of any particular nation or group.

4. Political happenings in Chinese territory of special interest from a police or municipal point of view.

5. Movements of Chinese political notables.

6. List of schools and the political tendencies of their pupils and principals.

7. Lists of Chinese, other than Communists, engaged on subversive agitation.

Labour

1. Lists of industrial concerns, particularly in the Settlement and outlying roads, with number of hands employed in each.

2. Lists of labour organizations in the Settlement, Frenchtown and Chinese territory with particulars of their addresses, principal officers, political leanings and committee tendencies.

3. List of important labour agitators.

4. List of Chinese active communists with their biographies and when obtainable, photographs.

5. List of labour disputes, their extent and causes.

6. Cases of sabotage by strikers.

7. Statistics re price of rice and where possible, other foodstuffs and record of the sources from which Shanghai obtains various kinds of foodstuffs, also conditions of the districts concerned likely to affect the supply, and the means of transport by which it is sent to Shanghai.

8. Statistics of people prosecuted for subversive activities, propagating communism, strikes by means of intimidation, political strikes, etc.

Whilst it is impossible to lay down methods of obtaining the information with which this office should be supplied, it is essential that co-ordination of information received from various sources should be the daily work of one of the senior officers, who should never hesitate to voice his opinions and deductions and make suggestions to the officer in charge.

This section will be responsible for dead matters enquiries concerning Chinese persons and organizations other than those of a criminal nature. Summonses and warrants received will be dealt with by the S.C. Branch who will direct service by the staff or station detectives at his discretion. Charge sheets will be made out from the station concerned.

Close co-operation with stations is necessary, and definite instructions will be issued later as to the form this co-operation should take. In the meantime the present procedure will be followed, all raids or other executive action by the Special Branch being reported to the officer in charge of the police district concerned either previous to action being taken or immediately afterwards, as expediency demands.

Drug and narcotic enquiries should continue to receive the attention of this section until the narcotic section is in a position to take over the work efficiently.

A handwritten signature in dark ink, appearing to be 'W. S. Macdonald', written in a cursive style.

Officer W. S. Macdonald.

INTELLIGENCE SECTION

SHANGHAI MUNICIPAL PRISON

C. I. D. REGISTRY

No. 1000

Date 31-5-30

(C.I.D.) Office Notes

December 2, 1929

Officer in charge,
Special Branch.

Intelligence Section - Staff.

With reference to your memo (attached), I estimate additional requirements of this Section as under:-

One foreigner of Inspector or Sub-Inspector rank to assist in general outside enquiries. At present there are only D.S.I. Papp and myself and I find that unless I take a hand in outside investigation we cannot get through the work allotted to us. This state of affairs does not permit of my giving office work that concentration which will enable me to keep au fait with matters being dealt with by all sections of the Branch - a very essential factor indeed. I stipulate that the officer required should be well out of the griffin stage, with a tendency towards the study of local conditions, etc., and possessing the ability to compile concise reports. Transfer to the Special Branch is not looked upon by members of the Crime Branch as a plum and we may experience difficulty in getting the right man.

One fourth class clerk is the only other addition I would suggest, but a reshuffling of the duties of Mr. Yao might perhaps make this unnecessary. If it is your wish that Mr. Yao serve in the light of a P.A. to you, this addition will be a necessity as the present clerical staff is limited to a 4th class clerk (shortly to be promoted 2nd class) who is assisted by D.S.I. Sih.

In conclusion, I beg to point out that in complying with the request contained in your memo I labour under considerable difficulty in that I am as yet ignorant of the manner in which the reorganization scheme will be applied in practice so far as the duties of the Special Branch are concerned. Will the Branch be responsible for the presentation of all political cases, at Court those of importance only or will its functions be limited in the

Recd
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P. M.
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File No.

(C.I.D.) Office Notes

2.

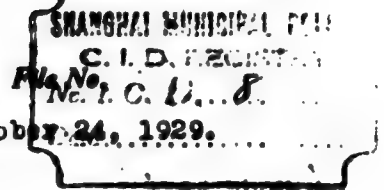
respect to advising and assisting Station detectives. Points such as these require definition before a true estimate is possible.

John Robenstein

C. D. I.

(C.I.D.) Office Notes

October 24, 1929.



Sir,

Among its multifarious duties, the Intelligence Section keeps a record of Chinese political offenders, the object of which is to have some check on their movements and activities.

No doubt this is one of the most important tasks of this office. Keeping this in view, I respectfully beg to suggest that this service would be greatly facilitated if a photograph of all Chinese arrested by the Municipal Police in connexion with political offences could be obtained by this office.

The importance of having photographs of all such offenders is the more important, because it is a well known fact that such individuals frequently change their names.

Enquiries are very often made as to a certain suspect by the Authorities, but this office is under present conditions only in the most fortunate circumstances in a position to supply the required information.

Without going into every aspect of the question, it must be at once apparent that an up-to-date record containing a copy of photograph together with a description of each individual would be a distinct asset to this Office.

D. S. I.

A. C. (Pol.)

A.P.B.I.
I am in entire agreement with
D.S.I. Pappas view, and recommend
that his proposal be acted upon.
A.K. to above at X
J.H.
24/10/29

Seen by
D.S.I. Pappas
25.10.29.

Done.

25/10/29

Noted
J.H.
24/10/29

not all some
of importance, others
might be taken
on instructions
of A.C. Pol.
J.H.
24/10

X
J.H.
A.C. (Pol.)

Urgent
Memorandum.

SHANGHAI MUNICIPAL POLICE.
POLITICAL BRANCH, (C.I.D.)

Tel: No. 12060

December 1 1929.

To Intelligence Section.

Please prepare an estimate of the number of men, irrespective of agents and informers, required to carry out the work of the Intelligence Section efficiently, bearing in mind that parties endeavouring to encroach on Foreign rights, including the authority of the Municipal Council and activities on the part of Chinese subversive elements are likely to increase during 1930.

M. Guiness
A. C.

(C.I.D.) Office Notes

January 29, 1930.

A/ D. C. I.

With reference to our conversation this morning, I shall, subject to your approval, issue the following order:

"The present practice of forwarding reports through the Intelligence Section will cease forthwith. In future the reports from the various sections will be sent to the C.I.D. Registry which will be held responsible for attaching relative files and submitting these together with the original reports direct to me. ^{the A.C.I. (Val)} Reports made by subordinate officers of sections must be forwarded through the officer in charge of the section concerned who should sign his name in the column "Forwarded by" as evidence that he had seen it. Officers in charge of Sections should see that reports are in proper order before they forward them in this way.

This rule will not apply to the Morning Intelligence Report and newspaper translations which will be submitted to the A/D.C.I. as is done at present."

J. H. Guiness
A. C.

*File
28/5*

INTELLIGENCE IS

Memorandum.

SHANGHAI MUNICIPAL POLICE,
POLITICAL BRANCH, (C.I.D.)

Tel: No. 12360

January 25 1929.

To: Intelligence Section.

"There are 11 Foreigners in Foreign Section in addition to Japanese & Chinese. There are also "agents".

"Please let me have report on the work these men do with comments on their usefulness or otherwise.

"I shall be glad to have a similar report on the Intelligence Office Staff."

"There is comment on the large increase in the Police Budget for 1929 and I want to account for the work of each man and the methods of check on their work etc. A/D.C.I."

For report please in accordance with the A/D.C.I.'s instructions.



A.C. (Pol.)

(C.I.D.) Office Notes

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|---|
| <p>MANDAL MUNICIPAL P.O.</p> <p>FR. NO. REGIST.</p> <p>No. L. O. D. R. ...</p> <p>Date... 25 - 1 - 29</p> |
|---|

LC (Pol)

There are 11 foreigners in the Section in addition to Japanese & Chinese. There are also "agents".

Please let me have report on the work these men do with comments on their usefulness or otherwise.

I shall be glad to have a similar report on the Intelligence Office staff.

There is comment on the large increase in the Police Budget for 1929 & I want to account for the work of each man & the methods of check on their work &c

25/1/29

LC Myers
apcl

(C.I.D.) Office Notes

January 30, 1929.

A/D.C.I.

I forward herewith reports by Chief Detective Inspector Robertson and Detective Inspector Robertson regarding the manner in which the members of the staff of the Intelligence and Foreign Sections are employed. The Intelligence Section is so short handed that the Foreign members of the staff were obliged to postpone their annual vacation until I returned from long leave in 1928, and in that year the Chinese members of the staff were unable to take any holidays at all.

I keep in close touch with the activities of the Foreign Section, and am satisfied that all the members of it do their work conscientiously and are usefully employed.

A. C. (Pol.)

A. C. (Pol.)

*off. copy
2/1*

(C.I.D.) Office Notes

January 30, 1929

Sir,

The duties of the Liaison Section are as follows:-

Clerical Asst. Tan Shao Lian: Negotiations with Chinese Authorities on matters concerning the Municipal Council and general liaison duties. Collecting political, military and naval intelligence in Shanghai and outports. Keeping in close touch with local officials and provincial representatives for such information. Assisting the other Sections in obtaining information of miscellaneous nature, and the Crime Branch in effecting the arrest and handing over of prisoners in Chinese territory (including Shanghai) and outports when their efforts prove a failure.

G.D.S.97 Tai Hoo Ziang: Assisting Cl. Asst. Tan Shao-liang in enquiries as above.

G.D.C.40 Chang Kuh Hsiung: Enquiries at Railway Station concerning arrivals and amongst mill workers concerning communistic activities.

Tan Shao-liang
Clerical Assistant,

2.C.P. (Re).

MG
30:1:29

(C.I.D.) Office Notes

January 29, 1939.

A. C. (Political).

With reference to the query contained in attached memo, the following are details of duties performed by members of this Section:-

Intelligence Section**Foreigner: Chief Inspector Robertson's responsibilities are:-**

General supervision of the Section. Compilation of Daily Intelligence Report. Enquiry and reporting on miscellaneous matters arising from time to time. Keeping in touch with Station on political cases and labour disputes. Keeping in touch with political events and happenings in General. Executions of Despatch Warrants etc. for political offences received from the Chinese Authorities and Provisional Court; carrying out raids on communistic offices.

Sub-Inspector Papp's duties may be said to consist of assisting in matters coming within C.I. Robertson's sphere. D.S.I. Papp's knowledge of the Chinese language and his painstaking studies to keep abreast of things are a great asset to this Office.

P.C.S. Utkin and P.C.S. Prokopiëff

These two men are engaged in special work the nature of which is known both to yourself and the A/D.C.I.

Chinese Staff D.I. Chen Chang & D.S.I. Sih Tse Liang are responsible for sifting political and other information supplied by agents. They also do typing, translation work in addition to accompanying foreign members of this Section on raids and enquiries. Investigation where the presence of a foreigner is inadvisable is another of their duties. Both these men are efficient and willing workers, and quickly respond to calls out of office hours.

Mr. Kao Yen Keng 4th Class clerk is a new hand but already shows signs of promise. Meanwhile he is being tutored in routine work by D.S.I. Sih.

D.S.I. Phan Lien Pih Employed in investigations - particularly on military matters.

C.D.C. Yao Tsung Tsz - On special duty with P.C.S.'s Utkin and Prokopiëff.

C.D.C. Yang Ching Ching Labour and political investigation - French Concession and Nantao.

C.D.C. Chang Ying Mei Labour and political investigation - International Settlement.

(C.I.D.) Office Notes

- 2 -

Eight Political Agents These men are distributed over Shanghai area and Woosung to collect information. The public press and French Intelligence reports are used as a check on their work in addition to which they are given a shake up periodically.

Yao Yung-ju, 1st class clerk, performs secretarial work - typing, drafting reports, compiling statistics and translation work.

Thos Robertson

C. D. I.

October 11, 1929.

Intelligence Section.

It is the duty of the Intelligence Section to forward reports about all labour disputes of a serious nature which come under its notice irrespective of whether these disputes result in strikes or not.

In cases where dissatisfaction among employees is removed by negotiation, the facts should be reported if available.

It should be the ambition of the Intelligence Section to collect as much useful information as possible on the labour situation. The extent to which unrest, which manifests itself in demands for higher wages, prevails among the working classes and the means being employed to remove it come within the category of useful information.



A. C. (Pol.)

Copy forwarded to W.S.I. Papp.
on 11/10/29 